

# Fairfield Neighborhood Homeowners Association

## MINUTES

Board of Directors Meeting

October 23, 2012

Camarillo Health Care District, 3639 Las Posas Road

Camarillo, California

### **CALLED TO ORDER**

Valerie Minnis called the meeting to order at 6:30 p.m. at 3639 Las Posas Road in Camarillo CA.

### **BOARD MEMBERS PRESENT**

Raquel Svennebjør, President (present at 6:40)

Valerie Minnis, Vice President

Judi Balisciano, Secretary (present at 6:40)

Tien Pham, Treasurer

Kim Baldwin, Member at Large

### **OTHERS IN ATTENDANCE**

Kathy Abel, KO Landscape

Gary Monday, Architectural Committee

Sarah Corbin, Landscape Committee

### **MANAGEMENT**

Tish Matthews, Association Manager

Kelli Gurski, Recording Secretary

### **HOMEOWNER CONCERNS**

There were no homeowners present.

### **COMMITTEE REPORTS**

#### **Pool & RV Lot**

Tish Matthews provided an update on the RV slurry. The project has been put on hold until next year. Ms. Matthews will also follow up with the city to see if they will allow temporary parking on Adolfo.

#### **Newsletter**

It was noted that there is a new community website started by homeowners to share information. There are several homeowners already signed up.

#### **Landscape**

Kathy Abel with KO Landscape provided the Board with an update. Kathy distributed the proposed plant renderings as part of the landscape enhancement plan. The first phase included the front yards of 4 homes. She also provided the working plant list.

**Motion:** Kim Baldwin made a motion to approve the proposal from KO Landscape for \$2,034.60, including plants and labor for 4 homes. The motion was seconded by Judi Balisciano and passed unanimously.

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Proposals will be obtained to remove (2) ficus trees due to the potential to cause damage. The Landscape Committee will work on ideas for proposed replacement trees.

The lawns will start to be brought down slowly and aerated. An article will be included in the newsletter to notify owners.

## Architectural Committee

Gary Monday provided the Board with an update on the proposed Dunn Edwards color schemes. The Committee is hoping to have the schemes available for the December meeting for the Board's review.

## APPROVAL OF MINUTES

**Motion:** A motion was made by Judi Balisciano to approve the September 25, 2012 Board of Directors meeting minutes as written. The motion was seconded by Raquel Svennebjjer and a discussion was held. After a vote, the minutes were unanimously approved.

To be reflected in the October minutes: Raquel Svennebjjer wanted it known that the color list Mr. Baldwin referred to in his appeal was never approved. They were a rough draft that never went into effect. Ms. Svennebjjer also wanted it noted that the Dunn Edwards paint specialist stated that the Ivory stucco and Swiss Coffee trim was not an adequate contrast, a meeting in which Valerie Minnis was also present. **Kim Baldwin stated that she was also at that meeting and the Dunn Edwards specialist stated there was contrast.**

**Motion:** A motion was made by Judi Balisciano to approve the September 25, 2012 Executive Session meeting minutes as written. The motion was seconded by Kim Baldwin and passed unanimously.

## FINANCIAL REPORTS

The Board reviewed the September 2012 financial report. Tish Matthews reported that the total cash on hand as of September 30, 2012 was \$117,823.91. Tish Matthews provided an update on budget expenses to date. It was noted that water is over budget.

**Motion:** A motion was made by Tien Pham to approve the September 2012 financial report. The motion was seconded by Judi Balisciano and passed unanimously.

## MEMBERS OVERDUE

The Board reviewed the delinquency report and approved the following:  
Lot #131 – Intent to Lien.

## STATUS REPORT

The Board reviewed the status report.

## OLD BUSINESS

Parking Rules - Commercial Vehicle: The Board reviewed a copy of the current policy and a new set of proposed guideline. The Board will review and put on the agenda for the December meeting for approval.

## NEW BUSINESS

**Tree Trimming:** The Board reviewed proposals to trim the pine trees.

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**Motion:** A motion was made by Judi Balisciano to approve the proposal from Enhanced Landscape for \$1,440.00 to trim (9) pine trees. The motion was seconded by Kim Baldwin and passed unanimously.

The Board reviewed proposals to replace the spa heater, install a roll-a-chem chlorinator in the pool and replace the pool filters. All the proposals were tabled until immediate action is required.

## **ADJOURNMENT**

The meeting was adjourned at 8:35 p.m. to executive session.

Respectfully submitted,  
Kelli Gurski, Recording Secretary