

# Fairfield Neighborhood Homeowners Association

## MINUTES

Board of Directors Meeting

September 25, 2012

Community Pool

Camarillo, California

### **CALLED TO ORDER**

Raquel Svennebjjer called the meeting to order at 6:35 p.m. at the Fairfield Association's pool in Camarillo CA.

### **BOARD MEMBERS PRESENT**

Raquel Svennebjjer, President

Valerie Minnis, Vice President

Judi Balisciano, Secretary

Tien Pham, Treasurer

Kim Baldwin, Member at Large

### **OTHERS IN ATTENDANCE**

Kathy Abel, KO Landscape

Judy Niswander, Landscape committee

Ten homeowners

### **MANAGEMENT**

Tish Matthews, Association Manager

Kelli Gurski, Recording Secretary

### **HOMEOWNER CONCERNS**

Rivka Jomsky, former Board President, thanked the Board for the card and recognition gift. She graciously returned the recognition gift advising that her time spent was volunteer work to help better serve the community.

Jo Ann Marruffo, Lot #005 requested that fines assessed in 2011 be waived. She previously requested the fines be waived and her request was denied. She was present to ask the Board to reconsider. The Board advised they would take it into consideration.

Christine Pickavet of 5617 Calle Sencillo was present to check the status of her landscape request. Manager Tish Matthews advised that a landscape walk through would be completed in October to determine areas of priority.

Deborah Patterson of 5618 Calle Sencillo was present to discuss a tree concern. She advised that an owl is living in her tree and creating a nuisance. Kathy Abel of KO Landscape advised she would take a look at the tree and research any possible solutions. Management will get back to the owner.

### **COMMITTEE REPORTS**

#### **Pool & RV Lot**

No report.

# Fairfield Neighborhood Homeowners Association

## Newsletter

Notice to owners to contact The Emmons Company to report any irrigation leaks immediately.

## Landscape

Kathy Abel with KO Landscape provided the Board with an update. KO Landscape is the new landscape contractor effective September 1<sup>st</sup>. She advised that they have spent the first couple of weeks getting familiar with the community and repairing irrigation leaks. One day a week will be dedicated to irrigation work and her goal is to reduce water usage.

## Architectural Committee

It was noted that Lot 045 is in escrow and outstanding violations are to be worked out between the buyer/seller.

## NEW BUSINESS

**Architectural Appeal:** The Baldwin's are appealing the Architectural Committee's denial of their application to paint both the stucco and siding Exclusively Ivory and trim Swiss Coffee. Mr. Baldwin advised that he met with a Dunn Edwards specialist and they were in agreement that there is adequate contrast between the two colors. Mr. Baldwin also noted that the colors they chose were on the approved list, dated November 2010.

**Motion:** Judi Balisciano made a motion to approve the architectural application as submitted provided the colors match the sample provided. The motion was seconded by Tien Pham and did not pass with a vote 2-2, Raquel Svennebjjer and Valerie Minnis voting against. Kim Baldwin recused herself since she is the owner appealing.

It was noted that the Board voted unanimously via email to approve an emergency concrete bid to repair an irrigation line.

**RV Paving:** The Board reviewed proposals to sealcoat the RV lot.

**Motion:** A motion was made by Tien Pham to approve the proposal from GPM for \$6,200.00 to do asphalt repairs and apply two sealcoats. The motion was seconded by Judi Balisciano and passed unanimously.

## OLD BUSINESS

The Board reviewed a copy of the proposed CC&R revisions list.

## APPROVAL OF MINUTES

**Motion:** A motion was made by Valerie Minnis to approve the August 28, 2012 meeting minutes as amended. The motion was seconded by Tien Pham and passed unanimously.

## FINANCIAL REPORTS

The Board reviewed the August 2012 financial report. Tish Matthews reported that the total cash on hand as of August 31, 2012 was \$118,901.08. Tish Matthews provided an update on budget expenses to date. It was noted that additional RV keys were ordered in bulk since they are a special order from out of the country.

**Motion:** A motion was made by Judi Balisciano to approve the August 2012 financial report. The motion was seconded by Kim Baldwin and passed unanimously.

## MEMBERS OVERDUE

The Board reviewed the delinquency report.

# Fairfield Neighborhood Homeowners Association

## **STATUS REPORT**

The Board reviewed the status report.

The Board discussed concrete repairs at 5616 Camino Deville.

**Motion:** A motion was by Kim Baldwin to approve the proposal from Tom Foster Construction to replace the concrete in the porch area for \$1,380.00. The motion was seconded by Valerie Minnis and passed unanimously.

The Board reviewed Ms. Pacheco's request to waive the \$25.00 fine.

**Motion:** Kim Baldwin made a motion to waive the \$25.00 fine. The motion was seconded by Tien Pham and passed with a vote of 3-2.

Tish Matthews thanked Ms. Pacheco for offering her house to hold the Board meetings. Regretfully, the Board declined since there is usually an executive session and those are not open to the membership. The next meeting will be held at the Camarillo Heath Care District's facility on Las Posas.

It was noted that the Architectural Committee may not consist of less than three members and not more than five.

## **ADJOURNMENT**

The meeting was adjourned at 8:47 p.m. to executive session.

Respectfully submitted,  
Kelli Gurski, Recording Secretary