

Fairfield Neighborhood Homeowners Association

MINUTES

Board of Directors Meeting

July 26, 2011

Association Pool

Camarillo, California

CALLED TO ORDER

Raquel Svennebjer called the meeting to order at 6:35 p.m. at the Fairfield Association Pool Camarillo CA.

BOARD MEMBERS PRESENT

Raquel Svennebjer, President

Judi Balisciano, Secretary

Tien Pham, Member at Large

MEMBERS ABSENT

Valerie Minnis, Vice President

Rivka Jomsky, Treasurer

MANAGEMENT

Tish Matthews, Association Manager

Patty Kemp, Recording Secretary

HOMEOWNER CONCERNS

- The owner of lot 068 was in attendance to request that the their pool card key used by their tenants and de-activated for 90 days due to repeated pool violations be re-activated after 60 days due to the tenants need to use the spa. The members of the Board discussed the request at great length with the owner and will discuss further in executive session.
- The owners of lot 101 were in attendance to discuss the following; the approval of the architectural request, the landscape at their home is in need of maintenance and roots lifting the sidewalk in front of their house. Management advised the homeowners of the following; their architectural request has been approved, the landscapers will be notified that their plant beds need maintenance, their home is on the list for sidewalk replacement.
- The owner of lot 104 was in attendance to discuss the replacement of her patio cover with a solid wooden patio cover. The Board advised the homeowner that she should submit color pictures or the color used and a description of the material to be used for the type of patio cover she wants to install along with a completed architectural request to The Emmons Company to be forwarded to the architectural committee for review.

APPROVAL OF MINUTES

MOTION: A motion was made by Judi Balisciano to approve the June 28, 2011 meeting minutes as amended. Motion was seconded by Tien Pham and passed unanimously.

APPROVAL OF EXECUTIVE SESSION MINUTES FOR JUNE 21, 2011 HEARING

The Board was in agreement that these minutes will be approved via e-mail due to lack of members at this meeting who were in attendance at the June 21 hearings.

Fairfield Neighborhood Homeowners Association

FINANCIAL REPORTS

The Board reviewed the June 2011 financial report. The total cash on hand as of June 30, 2011 was \$95,604.84.

MOTION: A motion was made by Judi Balisciano to approve the June 2011 financial reports. Motion was seconded by Tien Pham and passed unanimously.

MEMBERS OVERDUE

The Board reviewed the delinquency report.

COMMITTEE REPORTS

Pool & RV Lot

No report

Newsletter

No report

Architectural Committee

Management will e-mail the board for availability for architectural violation hearing dates.

Landscape

No report

STATUS REPORT

The Board reviewed the status report.

- Tish Matthews advised the board that the revised association rules and regulations are now posted on the association website.
- The board was in agreement with management changing reserve study companies. Tish Matthews will explore other reserve study companies and present the new company at the next board meeting.
- Manager Tish Matthews and board President Raquel Svennebjær will investigate the raised sidewalk at 268 Calle Amorosa.

OLD BUSINESS

Tree Trimming Bid

MOTION: A motion was made by Judi Balisciano to approve the proposal submitted by Valley Crest Tree Care Service in the amount of \$9,169.00. Motion was seconded by Tien Pham and passed unanimously.

Concrete Bid

MOTION: A motion was made by Tien Pham to approve the proposal submitted by Thomas E, Foster Construction regarding concrete removal and replacement at 5617 Calle Sencillo, 243 Calle Tamega, 5604 Camino Deville in the amount of \$2,375.00. Motion was seconded by Judi Balisciano and passed unanimously.

Fairfield Neighborhood Homeowners Association

NEW BUSINESS

Committee Member Expectations

The board reviewed the committee member's expectations presented by Tish Matthews. The board was in agreement that after suggested revisions Tish Matthews will e-mail the guidelines to the committee chairs for their review and suggestions.

Audit Bid

MOTION: A motion was made by Tien Pham to approve the Audit Bid presented by Vogel & Ayres in the amount of \$1,400.00. Motion was seconded by Judi Balisciano and passed unanimously.

CORRESPONDENCE

The Board reviewed the correspondence submitted by the owners of lot 068. This issue will be discussed in executive session.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:55 p.m.

Respectfully submitted,
Patty Kemp, Recording Secretary