

Fairfield Neighborhood Homeowners Association

MINUTES
Board of Directors Meeting
July 24, 2012
Community Pool
Camarillo, California

CALLED TO ORDER

Raquel Svennebjjer called the meeting to order at 6:30 p.m. at the Fairfield Association's pool in Camarillo CA.

BOARD MEMBERS PRESENT

Raquel Svennebjjer
Judi Balisciano
Tien Pham
Kim Baldwin

BOARD MEMBERS ABSENT

Valerie Minnis

OTHERS IN ATTENDANCE

Judy Niswander, Landscape Committee
Jeff Day, RV/Pool Committee
Regina Gaszi, 5616 Camino Deville

MANAGEMENT

Tish Matthews, Association Manager
Kelli Gurski, Recording Secretary

HOMEOWNER CONCERNS

-Regina Gaszi was present to discuss the need for repairs to her sidewalk. Management will obtain a bid to replace the necessary sections.
-Kim Baldwin presented the Board with her architectural application which was denied by the committee. Ms. Baldwin indicated that she chose from the approved color schemes and would like the application reevaluated by the Architectural Committee. Ms. Svennebjjer indicated that the committee will arrange a site visit.

COMMITTEE REPORTS

Pool & RV Lot

Jeff Day reported that there is standing water in space 5 and 6. Management will notify the landscaper to take a look at the irrigation. Mr. Day also stated that there are several cracks where weeds are growing through. Management will have the landscapers address the weeds and obtain proposals to seal the RV Lot. He also reported that that there is cracked glass in the women's restroom that should be replaced.

Newsletter

Judi Balisciano advised that she will continue to do the newsletter until another volunteer is available. Management will put the newsletter together with input from Ms. Balisciano.

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Architectural Committee

Committee member Valerie Minnis was absent. It was noted that 5607 Deville is still outstanding and direction needs to be given from the Architectural Committee to management as to the violation(s) that still require attention. Raquel Svennebjør advised she would talk to Ms. Minnis for clarification and provide management with the specifics.

Landscape

Judy Niswander discussed the landscape proposals with the Board. It was noted that although ValleyCrest came in with the lowest bid, the Board is not satisfied with the service provided. Judi Balisciano made a motion to approve the landscape proposal from KO Landscape for \$6,300 per summer months and \$5,175 per winter months contingent on Landscape Chair Sarah Corbin and other available Board members meeting with Kathy Abel of KO Landscape and giving final approval. The motion was seconded by Raquel Svennebjør and passed unanimously.

APPROVAL OF MINUTES

MOTION: A motion was made by Judi Balisciano to approve the June 26, 2012 meeting minutes as written. The motion was seconded by Kim Baldwin and passed unanimously.

APPROVAL OF EXECUTIVE SESSION FOR HEARING AND LEGAL MATTER

MOTION: A motion was made by Kim Baldwin to approve the June 26, 2012 executive session meeting minutes for hearings and legal matters as amended. The motion was seconded by Judi Balisciano and passed unanimously.

ORGANIZATIONAL MEETING FOR BOARD POSITIONS

Raquel Svennebjør was nominated for President.
Judi Balisciano nominated herself for Secretary.
Kim Baldwin nominated herself for Member at Large.
Tien Pham was nominated for Treasurer.
Valerie Minnis was nominated for Vice President.

The Board unanimously approved the Board positions.

FINANCIAL REPORTS

The Board reviewed the June 30, 2012 financial report. The total cash on hand as of June 30, 2012 was \$119,249.71. It was noted that June is the first month of the fiscal year.

MOTION: A motion was made by Tien Pham to approve the June 2012 financials. The motion was seconded by Raquel Svennebjør and passed unanimously.

MEMBERS OVERDUE

The Board reviewed the delinquency report.

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STATUS REPORT

The Board reviewed the status report. It was noted that the Architectural Committee would like to purchase or make a few new color books. The Committee will look into ordering samples and creating new books.

OLD BUSINESS

There was no old business to discuss.

NEW BUSINESS

Future Meeting Locations

The Board was in agreement to use a rental room from the Camarillo Healthcare District starting in October.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:40 p.m.

Respectfully submitted,
Kelli Gurski, Recording Secretary