

# Fairfield Neighborhood Homeowners Association

## MINUTES

Board of Directors Meeting

June 28, 2011

5713 Calle Pamaro  
Camarillo, California

### **CALLED TO ORDER**

Raquel Svennebjør called the meeting to order at 6:32 p.m. at 5713 Calle Pamaro Camarillo CA.

### **BOARD MEMBERS PRESENT**

Raquel Svennebjør, President

Valerie Minnis, Vice President

Rivka Jomsky, Treasurer

Judi Balisciano, Secretary

Tien Pham, Member at Large

### **OTHERS IN ATTENDANCE**

Scott Jordan, Architectural Committee Chair

### **MANAGEMENT**

Tish Matthews, Association Manager

Patty Kemp, Recording Secretary

### **HOMEOWNER CONCERNS**

There were no homeowner concerns.

### **Election Results- Reduced Quorum Reached**

The ballots for the annual election were opened by the inspectors of election at the board meeting of June 28, 2011. There were 3 vacancies. Following are the results of the election:

Reduced quorum was achieved 43 ballots received.

Judi Balisciano: 57 (*elected 2 year term*)

Valerie Minnis: 42 (*elected 2 year term*)

Tien Pham 26 (*elected 2 year term*)

### **Welcome New Board Member**

The Board welcomed new member Tien Pham to the board.

### **ORGANIZATIONAL MEETING**

The Board was in agreement of the appointment of the following Board members.

President – Raquel Svennebjør

Vice President- Valerie Minnis

Treasurer – Rivka Jomsky

Secretary – Judi Balisciano

Member at Large- Tien Pham

# Fairfield Neighborhood Homeowners Association

## APPROVAL OF MINUTES

**MOTION:** A motion was made by Valerie Minnis to approve the May 24, 2011 meeting minutes. Motion was seconded by Rivka Jomsky and passed with one member abstaining due to not attending May 24 meeting.

## APPROVAL OF EXECUTIVE SESSION MINUTES FOR DISCIPLINARY ACTION

**MOTION:** A motion was made by Valerie Minnis to approve the May 24, 2011 executive meeting minutes, as amended. Motion was seconded by Judy Balisciano passed with one member abstaining due to not attending May 24 executive session meeting.

## FINANCIAL REPORTS

The Board reviewed the May 2011 financial report. The total cash on hand as of May, 2011 was \$98,932.55

**MOTION:** A motion was made by Judi Balisciano to approve the May 2011 financial reports. Motion was seconded by Rivka Jomsky and passed unanimously.

## MEMBERS OVERDUE

The Board reviewed the delinquency report.

**MOTION:** A motion was made by Valerie Minnis to place an intent to lien on lot # 98. Motion was seconded by Rivka Jomsky and passed unanimously.

## COMMITTEE REPORTS

### Pool & RV Lot

No report

### Newsletter

The Board discussed several articles for the July newsletter.

### Architectural Committee

- Architectural chair Scott Jordan will review the application submitted by lot 061 regarding the unapproved screen door they have installed. Mr. Jordan will look at the screen door and advise management on whether the door should be approved.
- Patty Kemp will send Scott Jordan the updated violation log monthly.

### Landscape

- Board President Raquel Svennebjør stated that the Landscape Committee should meet once a month to discuss landscape issues. Ms. Svennebjør also e-mailed this statement to Landscape Chair Rick Chancellor.
- The Board was in agreement that Tish Matthews will bring the community tree trimming proposals to the July meeting so that the Board and Landscape Committee can approve and have Valley Crest schedule on their calendar.
- The Board will also discuss the date for the tree replacements.

## STATUS REPORT

The Board reviewed the status report.

# Fairfield Neighborhood Homeowners Association

## **NEW BUSINESS**

### **CONCRETE BID FOR PRIORITY WALKWAYS**

The Board reviewed the proposal submitted by C. Carson Construction Inc. and Foster Construction regarding the removal of concrete, removal of all tree roots growing under concrete and replacing the concrete. The Board directed Tish Matthews to request a new bid from C. Carson to include walkways not bid on.

### **INSURANCE POLICY RENEWAL**

**MOTION:** A motion was made by Valerie Minnis to approve the Insurance Proposal Renewal presented by LaBarre/Oksnee Insurance. Motion was seconded by Judi Balisciano and passed unanimously.

## **CORRESPONDENCE**

- The Board reviewed the correspondence submitted by the owner of lot 115 regarding their delinquency in Association dues and their request for a payment plan to bring their account current. The Board was in agreement with the proposed payment plan however they want a definitive date of when the balance will be paid off.
- The Board reviewed the correspondence submitted by the owner of lot 128 regarding their request for an extension to repair and repaint the siding and trim. The Board was in agreement that the repair/replacement and painting must be done September 5, 2011 or the homeowners will be invited to a hearing.
- The Board reviewed the correspondence submitted by the owner of lot 059 with their request to let the ivy grow back onto the front of their home. The Board was in agreement to: suspend the fines for 3 months giving time for the vines to re-grow on front of garage. When vines are grown onto garage the fines will be reversed. In the mean time, front of garage must be scrapped of remnants of old ivy and re-painted.

## **BOARD COMMENTS**

- Rivka Jomsky stated that she will not be available for the July Board meeting. The Board was in agreement that in Ms. Jomsky's absence the meeting will be held at the Association Pool.
- It was agreed upon that a draft copy of the annual meeting minutes will be sent to the Board via e-mail.

## **ADJOURNMENT**

There being no further business, the meeting was adjourned at 8:30 p.m.

Respectfully submitted,  
Patty Kemp, Recording Secretary