

Fairfield Neighborhood Homeowners Association

MINUTES

Board of Directors Meeting

May 24, 2011

5713 Calle Pamaro

Camarillo, California

CALLED TO ORDER

Raquel Svennebjør called the meeting to order at 6:47 p.m. at 5713 Calle Pamaro Camarillo CA.

BOARD MEMBERS PRESENT

Raquel Svennebjør, President

Valerie Minnis, Vice President

Rivka Jomsky, Treasurer

Judi Balisciano, Secretary

MEMBERS ABSENT

John Aceti, Member at Large

MANAGEMENT

Tish Matthews, Association Manager

Patty Kemp, Recording Secretary

HOMEOWNER CONCERNS

There were no homeowner concerns.

APPROVAL OF MINUTES

MOTION: A motion was made by Judi Balisciano to approve the April 26, 2011 meeting minutes as amended. Motion was seconded by Valerie Minnis and passed unanimously.

FINANCIAL REPORTS

The Board reviewed the April 2011 financial report. The total cash on hand as of April 30, 2011 was \$102,518.07

MOTION: A motion was made by Judi Balisciano to approve the April 2011 financial reports. Motion was seconded by Rivka Jomsky and passed unanimously.

MEMBERS OVERDUE

The Board reviewed the delinquency report.

COMMITTEE REPORTS

Pool & RV Lot

No report

Newsletter

Judi Balisciano stated that she will send the July newsletter to The Emmons Company by June 25th.

Fairfield Neighborhood Homeowners Association

Landscape

Landscape committee member Rivka Jomsky stated that she and landscape committee members Rick Chancellor and Jennifer Dearden recently walked through the community and decided on the following replacement trees; Arbutus, New Zealand Christmas tree, Magnolia (Grandiflora and Little Gem). These trees would be focused in different areas based on size and space. Management will acquire quotes from Valley Crest Landscape for each tree as a standard cost including installation. The Landscape Committee also wants to clarify with Valley Crest that these trees will work as far as the roots not lifting sidewalks, attracting bugs, or create any kind of droppings etc.

Ms. Jomsky and the Board directed management on detailed instructions to forward to Valley Crest Landscape regarding on going maintenance.

Irrigation Leak

The Board discussed the irrigation leak in front of 143 Camino Leon. Management will contact a leak detection company to work with Valley Crest Landscape to find and repair the leak.

PROPOSALS

- The Board was in agreement that the proposal from Valley Crest Landscape regarding tree trimming through out the community will be tabled until the fall.
- The Board was in agreement that the proposal from Valley Crest Landscape to re-landscape the home at the corner of Calle Cortez and Camino Deville would not be approved. The Board requested management to obtain a second proposal with more specific requested plants at lesser cost.
- The Board was in agreement that the proposal from Valley Crest Landscape to re-landscape the right side of the pool planter would not be approved. The Board requested management to obtain a second proposal with more specific plants requested by Board

ARCHITECTURAL COMMITTEE

- The Board and Architectural Committee members reviewed the violation log. The Board and Committee members agreed that any rule or architectural violation hearings will be held on June 21st, 6:00 p.m. at The Emmons Company.
- Due to the damage being caused to the bottom portion of some of the fences through out the community by the landscapers weed wackers the Board would like a proposal from Valley Crest Landscape for a type of succulent ground cover to replace the grass in front of the fencing.

STATUS REPORT

The Board reviewed the status report.

OLD BUSINESS

Review Budget for Fiscal Year 2011-2012

MOTION: A motion was made by Raquel Svennebjger to raise the monthly dues \$10.00 per month raising the dues to \$115.00 per month. Motion was seconded by Judi Balisciano and passed 3 to 1 with 1 opposed.

Fairfield Neighborhood Homeowners Association

NEW BUSINESS

Pool Heater Bid

MOTION: A motion was made by Rivka Jomsky to approve the proposal submitted by Alpine Pool & Spa to replace the pool heater in the amount of \$3,078.00 Motion was seconded by Judi Balisciano and passed unanimously.

Pool Filter

MOTION: A motion was made by Judi Balisciano to approve the proposal submitted by Alpine Pool & Spa to install a new Starite DE cartridge on the existing pool filter in the amount of \$815.00. Motion was seconded by Valerie Minnis and passed unanimously.

Response time regarding problems

The Board reviewed and agreed that the following response time by The Emmons Company were acceptable.

- The Emmons will respond to Fairfield residents within 24-48 hrs for any issues raised.
- Should the issue be urgent, the caller/sender has the responsibility to state the fact.
- If the issue requires further investigation by the Emmons to be able to give a comprehensive response, the Emmons should respond within 24-48 hrs, acknowledging the message and state when a comprehensive response would be expected.
- Outside of office hours, there is a recorded message stating the Emergency phone number for issues that cannot wait until the next business day.

Backyard Fence Repair Discussion

This issue was discussed with the homeowner at the annual meeting held on the same date.

Summer Security Patrol Bid

MOTION: A motion was made by Judi Balisciano to approve the proposal submitted by Cornwall Security Services to provide security at the pool from May 27, 2011 to September 5, 2011 to lock and unlock the pool 7 days a week, lock at 10:00 p.m. and unlock between 6:00 a.m. and 7:00 a.m. in the amount of \$550.00. Motion was seconded by Valerie Minnis and passed unanimously.

CORRESPONDENCE

The Board reviewed the correspondence submitted by the owners of lot #122, requesting that he be allowed to store his son in-law's vehicle in the Association's RV Storage area. The Board agreed to send the RV storage area application to the homeowner and to revisit the issue once the completed application is received back from the homeowner.

ADJOURNMENT

There being no further business, the meeting was adjourned at 9:35 p.m.

Respectfully submitted,
Patty Kemp, Recording Secretary