

# Fairfield Neighborhood Homeowners Association

## MINUTES

Annual Meeting and Board of Directors Meeting

May 21, 2013

Fairfield Community Pool, Camarillo, California

### **CALLED TO ORDER**

President Raquel Svennebjjer called the meeting to order at 6:33 p.m.

Since a quorum of 70 votes was not established by the membership the annual meeting was adjourned and will continue at the next monthly meeting. The general session was called to order.

### **BOARD MEMBERS PRESENT**

Raquel Svennebjjer, President

Valerie Minnis, Vice President

Tien Pham, Treasurer

Judi Balisciano, Secretary

Kim Baldwin, Member at Large

### **OTHERS IN ATTENDANCE**

Kathy Abel- K.O. Landscape

Homeowners - H A Pacheco, Stan Imanishi, Tan Pham & 2 other homeowners

### **MANAGEMENT**

Tish Matthews, Association Manager

Valarie Alejo, Recording Secretary

### **HOMEOWNER CONCERNS**

Judi Balisciano expressed her concern about the way her lawn is being maintained. She stated that there is a huge brown spot and weeds that need to be removed. Kathy Abel from KO landscaping was present and advised the homeowner she will personally take a look and do everything she can to get the grass green again.

Tan Pham asked if the board has ever or would like to have a neighborhood social gathering. He would also like to see some dog waste stations installed in the community.

### **COMMITTEE REPORTS**

#### **Pool & RV Lot**

**Motion:** Raquel Svennebjjer made a motion to appoint Ed Baldwin to be the chair person for the RV and pool committee. Judi Balisciano seconded the motion and it passed unanimously with Kim Baldwin recusing herself from the vote.

#### **Newsletter**

The board would like an article to be included about encouraging homeowners to join a committee.

#### **Landscape**

Kathy Abel was present at the meeting to discuss a proposal submitted in the amount of \$3,039.50 for various front yard and mailbox area enhancements.

**Motion:** Judi Balisciano made a motion to approve the proposal from KO Landscape in the amount of \$3,039.50. Valerie Minnis seconded the motion and it passed unanimously.

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## Architectural Committee

The architectural Committee will look in to Lot# 066 and to give their opinion to the board on how they would like to proceed with the homes violation.

## APPROVAL OF MINUTES

**Motion:** A motion was made by Kim Baldwin to approve the April 23, 2013 Board of Directors meeting minutes as written. The motion was seconded by Tien Pham and the minutes were unanimously approved.

**Motion:** A motion was made by Kim Baldwin to approve the April 23, 2013 executive meeting minutes for hearings. The motion was seconded by Tien Pham and the minutes were unanimously approved.

**Motion:** A motion was made by Kim Baldwin to approve the May 6, 2013 executive meeting minutes for legal. The motion was seconded by Tien Pham and the minutes were unanimously approved as amended to change the adjournment time to 9:15.

## FINANCIAL REPORTS

The Board reviewed the April 2013 financial report. Tish Matthews reported that the total cash on hand as of April 30, 2013 was \$140,829.06.

**Motion:** A motion was made by Valerie Minnis to approve the April 2013 financial report. The motion was seconded by Judi Balisciano and passed unanimously.

## MEMBERS OVERDUE

The Board reviewed the delinquency report. Intent to lien will be sent to Lot #006.

## STATUS REPORT

The Board reviewed the status report.

## OLD BUSINESS

**Concrete bids & Comparison chart** - The Board reviewed the two proposals submitted from Coby Co and Tom Foster Construction. Since there is a discrepancy in the two bids management will meet with the contractors on site to make sure they are bidding the same areas.

## NEW BUSINESS

**Review Bid-** Raquel Svennebjør made a motion to approve the proposal from Allegent Group in the amount of \$1,400 to prepare the review for 2012. The motion was seconded by Kim Baldwin and passed unanimously.

**Pool/Security Contract- Motion:** Judi Balisciano made a motion to approve the proposal from Cornwell Security in the amount of \$600 to lock and unlock the pool seven days a week. The motion was seconded by Kim Baldwin and passed unanimously.

## ADJOURNMENT

The meeting was adjourned to executive session at 8:15 p.m.

Respectfully submitted,  
Valarie Alejo, Recording Secretary