

Fairfield Neighborhood Homeowners Association

MINUTES

Board of Directors Meeting

April 23, 2013

Camarillo Health Care District, 3639 Las Posas Road #E, Camarillo, California

CALLED TO ORDER

President, Raquel Svennebjjer called the meeting to order at 6:33 p.m. at 3639 Las Posas Road in Camarillo CA.

BOARD MEMBERS PRESENT

Raquel Svennebjjer, President

Valerie Minnis, Vice President

Tien Pham, Treasurer

Judi Balisciano, Secretary (Present at 6:45 p.m.)

Kim Baldwin, Member at Large

OTHERS IN ATTENDANCE

Kathy Abel- K.O. Landscape

Homeowners - H A Pacheco, Gary Pickavet

MANAGEMENT

Tish Matthews, Association Manager

Kelli Gurski, Recording Secretary

HOMEOWNER CONCERNS

Gary Pickavet inquired on the status of his front yard landscape. Kathy Abel agreed to take a look and put together a proposal.

COMMITTEE REPORTS

Pool & RV Lot

The Board discussed the recent repairs for the RV lot. After the RVs moved back into the lot, some of the pavement at the entrance was damaged. Management will follow up with GPM to repair. It was noted that a volunteer is still needed to be the committee representative.

Newsletter

No discussion.

Landscape

Kathy Abel was present at the meeting to discuss a proposal submitted in the amount of \$2,618.00 for various front yard and mailbox enhancements. Kathy Abel will also provide recommendations for three tree replacements. A proposal will be presented at the next board meeting.

Motion: Raquel Svennebjjer made a motion to approve the proposal from KO Landscape for \$2,618. The motion was seconded by Tien Pham and passed unanimously.

Architectural Committee

Management will look into the status of Lot #75 and follow up accordingly. A hearing will be scheduled for Lot #104.

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APPROVAL OF MINUTES

Motion: A motion was made by Judi Balisciano to approve the March 26, 2013 Board of Directors meeting minutes as written. The motion was seconded by Kim Baldwin and the minutes were unanimously approved.

FINANCIAL REPORTS

The Board reviewed the March 2013 financial report. Tish Matthews reported that the total cash on hand as of March 31, 2013 was \$139,170.95. Tish Matthews provided an update on budget expenses year to date. It was noted that the CD will be renewed at the same rate of 0.65%.

Motion: A motion was made by Valerie Minnis to approve the March 2013 financial report. The motion was seconded by Judi Balisciano and passed unanimously.

MEMBERS OVERDUE

The Board reviewed the delinquency report. An intent to lien will be sent to Lot #006.

STATUS REPORT

The Board reviewed the status report.

OLD BUSINESS

2013-2014 Budget - The Board reviewed the proposed budget item by item. **Motion:** Tien Pham made a motion to approve the proposed budget, increasing *Landscape with \$18,000* and *Trees with \$6,000*; and decreasing the *Reserve deposit to \$23,500*. The motion was seconded by Judi Balisciano and passed unanimously. The dues will remain the same offsetting the difference in expenditures by reducing the reserve deposit.

NEW BUSINESS

Tree Removal Proposals-The Board reviewed proposals for various tree removals. **Motion:** Kim Baldwin made a motion to approve the proposal from Tree Scapes in the amount of \$ 2,080.00 to remove and stump grind pine and Ficus trees. The motion was seconded by Valerie Minnis and passed unanimously.

Concrete Proposal – The Board reviewed a proposal from Coby-Co for several concrete repairs. The proposal was tabled. Management will have the proposal revised and a secondary proposal will be obtained for replacement as an option to grinding along with a competitive replacement bid.

Tien Pham provided the Board with a recommendation. The item will be put on the agenda for the next meeting where the Board will be able to vote on it.

ADJOURNMENT

The meeting was adjourned to executive session at 8:05p.m.

Respectfully submitted,
Kelli Gurski, Recording Secretary