

Fairfield Neighborhood Homeowners Association

Board of Directors Meeting Minutes

October 24, 2017

Old New York Deli

4972 Verdugo Way, Camarillo, CA

Call to Order: Vice President, Jerome Belkin called the meeting to order at 6:30 p.m.

Board Members Present: Rivka Jomsky, President; Jerome Belkin, Vice President; Judy Niswander, Treasurer, Gina Herkel, Member At Large and Cindi Collins, Secretary

Others Present: Sue Tuttle, Association Manager; Tami Zuccolillo, Recording Secretary, Judi Balisciano, Architectural Committee member

HOMEOWNERS CONCERNS / OPEN FORUM – No concerns at this time

COMMITTEE REPORTS

Architectural – Judi Balisciano, Architectural Committee, discuss the current open application for Lot #006 requesting to install 3 awning style windows on the side of the garage. **Motion:** Cindi Collins motioned, Rivka Jomsky seconded to approve the application with the condition the windows have grids, the trim is to be painted to match the current house trim and that homeowner submit a picture of the proposed windows with the grids. Additionally, homeowner will be given 6 months to complete the installation of the windows. Motion passed unanimously.

Landscape - The Board reviewed the landscape log.

Violation Log - The Board reviewed the log. **Motion:** Rivka Jomsky motioned, Gina Herkel seconded to update the current fine schedule as listed below. Members will be notified in writing and given time to respond. Motion passed unanimously.

1st Notice	No fine 30 days to comply
2nd Notice	\$25 fine 30 days to comply <u>will increase to \$ 50.00</u>
3rd Notice	\$50 fine 30 days to comply <u>will increase to \$100.00</u>
4th & Subsequent Notices	\$75 fine 30 days to comply <u>will increase to \$200.00</u>

Pool and RV Lot- In process of obtaining current registration and insurance from the remaining three homeowners.

APPROVAL OF MINUTES

Motion: Rivka Jomsky motioned, Jerome Belkin seconded to approve the August 22, 2017 general session minutes. Motion passed unanimously.

FINANCIAL REPORTS

The Board reviewed the September 2017 Financial Reports noting that the total cash on hand as of September 30, 2017 was \$149,388.30. **Motion:** Rivka Jomsky motioned, Cindi Collins seconded to approve the September 2017 financial reports as presented. Motion passed unanimously.

Delinquency Report - The Board reviewed the delinquency report.

Fine Report - The Board reviewed the fine report.

MANAGEMENT REPORT

Status Report – Sue Tuttle presented the status report. The Board requested management to add a section Landscape Log for concrete repair / replacements so that projects can be consolidated and savings can be obtained.

Water Usage Log - The Board reviewed the water usage log and map.

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Neighborhood Watch Report - The Board reviewed the neighborhood watch report. The Board requested a notice be sent to the homeowner at lot# 068 alerting them of their tenant's recent actions.

NEW BUSINESS

Approve Anchor Concrete Cutting Proposal –Motion: Cindi Collins motioned, Judy Niswander seconded to approve the Anchor Concrete proposal in the amount of \$ 6,110.00 to replace the driveway at 231 Calle Tamega damaged by tree roots. Motion passed unanimously.

Review Pool Pole Light proposals-The Board chose light fixture number 141Y3 in the amount or \$199 each in black. The total cost of the install of three lights and poles should cost \$2,490.00. Management to provide the Board with recommendations for paint finishes for these light fixtures.

Review Pool Bathroom Remodel Proposals-The Board reviewed proposals submitted from Pacific Construction in the amount of \$29,995 and ASR Property Restoration in the amount of \$37,139.25 for the pool restroom and shower remodel. The Board discussed these proposals and determined to make only the necessary repairs and upgrades at this time. Further upgrades will be assessed in phases in the next year or two as the budget allows.

Adjournment - There being no further business, the meeting was adjourned at 8:12 p.m.

Respectfully submitted, Tami Zuccolillo -Recording Secretary