

**Fairfield Neighborhood
Homeowners Association
Board of Directors Meeting Minutes
August 22, 2017
Old New York Deli
4972 Verdugo Way, Camarillo, CA**

Call to Order: Vice President, Jerome Belkin called the meeting to order at 6:30 p.m.

Board Members Present: Rivka Jomsky, President; Jerome Belkin, Vice President; Judy Niswander, Treasurer, Gina Herkel, Member At Large and Cindi Collins, Secretary

Others Present: Sue Tuttle, Association Manager; Tami Zuccolillo, Recording Secretary

HOMEOWNERS CONCERNS / OPEN FORUM –

The Homeowner from Lot# 079 attending the meeting to discuss a current architectural application with the Board.

COMMITTEE REPORTS

Architectural – The architectural committee requested a walk through form to address issues throughout the community.

Landscape - The Board reviewed the landscape log.

Violation Log - The Board reviewed the log.

Newsletter – The next newsletter will be distributed in the October billing.

Pool and RV Lot- In process of obtaining current registration and insurance from the remaining three homeowners.

APPROVAL OF MINUTES

Motion: Jerome Belkin motioned and Rivka Jomsky seconded to approve the May 23, 2017 general session minutes. Motion passed unanimously.

FINANCIAL REPORTS

The Board reviewed the June and July 2017 Financial Reports noting that the total cash on hand as of July 31, 2017 was \$165,975.72. **Motion:** Jerome Belkin motioned and Rivka Jomsky seconded to approve the June and July 2017 financial reports as presented. Motion passed unanimously.

Delinquency Report - The Board reviewed the delinquency report. **Motion:** A motion was made by Jerome Belkin and Rivka Jomsky seconded to approve the motion of relief from stay on Lot# 001. Motion unanimously approved. Lot# 69 will continue with payment plans directly with the Association once the contract with SBS Lien Services expires.

Fine Report - The Board reviewed the fine report.

MANAGEMENT REPORT

Status Report – Sue Tuttle presented the status report.

Water Usage Log - The Board reviewed the water usage log and map.

Neighborhood Watch Report - The Board reviewed the neighborhood watch report.

NEW BUSINESS

Approve Annual Review and Tax Return Report – Motion: Rivka Jomsky motioned and Jerome Belkin seconded to approve the 2016 Audit report. Motion passed unanimously.

Approve Anchor Concrete Cutting Proposal – The Board reviewed the proposal for removing and replacing two driveways that have been damaged by tree roots. **Motion:** Rivka Jomsky motioned and Judy Niswander seconded to approve the proposal submitted in the amount of \$ 6,288.00. Motion passed unanimously.

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KO Landscape Proposal-Drainage-Motion: Rivka Jomsky motioned and Cindi Collins seconded to approve the proposal submitted in the amount of \$ 2,400.00 to replace two yard drains that have been clogged by tree roots. Motion passed unanimously.

KO Landscape Proposal-Improvements-Motion: Rivka Jomsky motioned and Jerome Belkin seconded to approve the proposal submitted in the amount of \$ 3,821.00 to install plant material at 10 properties. Motion passed unanimously. Rivka Jomsky requested separate proposals for each property in the future.

Pacific Construction Proposal-Pool Lights-The Board chose option 1 as presented however would like clarification on contract exclusions.

Pacific Construction Proposal-Pool Bathroom Remodel-The Board requested additional bids for the extensive bathroom remodel. Tabled until the next meeting.

Adjournment - There being no further business, the meeting was adjourned at 8:03 p.m.

Respectfully submitted, Tami Zuccolillo -Recording Secretary