

Fairfield Neighborhood Homeowners Association

Board of Directors Meeting Minutes
February 28, 2017
Rivka Jomsky's Home
5613 Calle Pamaro, Camarillo, CA

Call to Order: Vice President, Jerome Belkin called the meeting to order at 6:43 p.m.

Board Members Present: Rivka Jomsky, President; Jerome Belkin, Vice President; Cindi Collins, Secretary; Judy Niswander, Treasurer

Board Members Not Present: Tracy Browning, Member At Large

Others Present: Gina Herkel, Architectural Committee; Sue Tuttle, Association Manager; Bridget Lawrence, Recording Secretary

HOMEOWNERS CONCERNS / OPEN FORUM – There were no homeowner concerns.

COMMITTEE REPORTS

Landscape - The Board reviewed the landscape log.

Violation Log - The Board reviewed the log.

Pool & RV Lot – The Board asked management to get bids to refurbish the outside shower at the pool.

APPROVAL OF MINUTES

Motion: Rivka Jomsky motioned and Cindi Collins seconded to approve the December 6, 2016 general session minutes. Motion passed unanimously.

FINANCIAL REPORTS

The Board reviewed the January 2017 Financial Reports noting that the total cash on hand as of January 31, 2017 was \$149,713.27. **Motion:** Cindi Collins motioned and Rivka Jomsky seconded to approve the January 2017 financial reports. Motion passed unanimously.

Delinquency Report - The Board reviewed the delinquency report.

Fine Report - The Board reviewed the fine report.

MANAGEMENT REPORT

Status Report – Sue Tuttle presented the status report.

Water Usage Log - The Board reviewed the water usage log and map.

Neighborhood Watch Report - The Board reviewed the neighborhood watch report.

NEW BUSINESS

Review Proposed 2017 Fiscal Year Budget – The Board reviewed the 2017 Fiscal Budget and accepted it as proposed, noting the dues will remain \$130.00 per month. The budget will be finalized via email and ratified at the April 25, 2017 meeting.

Approve TreeScapes Proposal for Tulip Tree Treatment - Motion: Rivka Jomsky motioned and Jerome Belkin seconded to approve the proposal from TreeScapes for Tulip tree seasonal plant health care in the amount of \$1,475.00. The motion passed unanimously.

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Approve Concrete Repair Proposal - Motion: Rivka Jomsky motioned and Judy Niswander seconded to approve the proposal from Anchor Concrete for concrete repair at 5618 Camino Sencillo, 5654 Camino Sencillo and 5434 Camino Deville in the amount of \$4,400.00. The motion passed unanimously.

Approve BPR Inc. Proposal for Trip Hazards - Motion: Cindi Collins motioned and Jerome Belkin seconded to approve the proposal from BPR, Inc. to grind down trip hazard areas in the community in the amount of \$2,840.63. The motion passed unanimously.

Approve Tree Removal Proposal - Motion: Cindi Collins motioned and Rivka Jomsky seconded to approve the proposal from Green Valley for removal of 12 trees in the amount of \$4,550.00. The motion passed unanimously.

Approve Tree Replacement & Sod Proposal - Motion: Jerome Belkin motioned and Cindi Collins seconded to approve the proposals from KO Landscape for tree replacement in the amount of \$3,660.00 and sod replacement in the amount of \$985.00. The motion passed unanimously.

Review KO Landscape Increase - Motion: Cindi Collins motioned and Judy Niswander seconded to approve retroactive to January 2017 the 3% increase request submitted by KO Landscape. The motion passed unanimously.

Approve The Emmons Contract Amendment - Motion: Rivka Jomsky motioned and Cindi Collins seconded to approve the contract amendment submitted by The Emmons Company. The motion passed unanimously.

Approve June 1, 2017 Reserve Study Report - Motion: Jerome Belkin motioned and Rivka Jomsky seconded to approve proposed Plan#3 in the submitted reserve study report. The motion passed unanimously.

Board Comments: The Board asked management to do all violation / architectural walk through.

Adjournment - There being no further business, the meeting was adjourned at 8:30 p.m.

Respectfully submitted, Bridget Lawrence-Recording Secretary