

# Fairfield Neighborhood Homeowners Association

Board of Directors Meeting Minutes  
December 6, 2016  
Old New York Deli  
4972 Verdugo Way, Camarillo, CA

**Call to Order:** Vice President, Jerome Belkin called the meeting to order at 6:38 p.m.

**Board Members Present:** Rivka Jomsky, President; Jerome Belkin, Vice President; Cindi Collins, Secretary; Judy Niswander, Treasurer; Tracy Browning, Member At Large

**Others Present:** Sue Tuttle, Association Manager and Bridget Lawrence, Recording Secretary

**HOMEOWNERS CONCERNS / OPEN FORUM** – 1 homeowner was present and requested a volunteer position in the community. The Board invited her to join the Architectural Committee. Gina Herkel at 5635 Camino Deville accepted and will now serve on the committee.

## **COMMITTEE REPORTS**

**Landscape** - The Board reviewed the landscape log. The homeowner at 5434 Deville removed their planter landscaping by the walkway. The Board asked management to bill the homeowner for those plants and also the new landscaping. The Board asked management to communicate with KO Landscape to not trim the blooming bedding plants until after the holidays. The Landscape Committee will discuss all other log items on the next walk.

**Violation Log** - The Board reviewed the log. The Board asked management to send a courtesy notice to Lot#139 for a barking dog and to send a hearing notice for next meeting on February 28, 2017 to Lot 006.

**Pool & RV Lot** – The new cleaning service is doing a nice job.

## **APPROVAL OF MINUTES**

**Motion:** Jerome Belkin motioned and Rivka Jomsky seconded to approve the October 25, 2016 general session minutes. Motion passed unanimously.

## **FINANCIAL REPORTS**

The Board reviewed the November 2016 Financial Reports noting that the total cash on hand as of November 30 2016 was \$136,159.02. **Motion:** Rivka Jomsky motioned and Judy Niswander seconded to approve the November 2016 financial reports. Motion passed unanimously.

**Delinquency Report** - The Board reviewed the delinquency report.

**Fine Report** - The Board reviewed the fine report.

## **MANAGEMENT REPORT**

**Status Report** – Sue Tuttle presented the status report.

**Water Usage Log** - The Board reviewed the water usage log and map.

**Neighborhood Watch Report** - The Board reviewed the neighborhood watch report.

## **NEW BUSINESS**

**Ratify KO Landscape Sod Proposal - Motion:** Rivka Jomsky motioned and Cindi Collins seconded to approve the proposal to plant replacement sod where trees had been removed for \$1,060.00. The motion passed unanimously.

**KO Landscape Improvement Proposals - Motion:** Rivka Jomsky motioned and Judy Niswander seconded to approve the proposals from KO Landscape for beautification from the monthly walk thru in the amount of \$1,864.00.

**Reserve Study Proposal - Motion:** Rivka Jomsky motioned and Judy Niswander seconded to approve the updated RSI reserve report in hard copy format including site visit from Reserve Studies, Inc. in the amount of \$1,180.00.

**Adjournment** - There being no further business, the meeting was adjourned at 8:30 p.m.

Respectfully submitted, Bridget Lawrence-Recording Secretary