

Fairfield Neighborhood Homeowners Association

Board of Directors Meeting Minutes

October 25, 2016

Old New York Deli

4972 Verdugo Way, Camarillo, CA

Call to Order: Vice President, Jerome Belkin called the meeting to order at 6:32 p.m.

Board Members Present: Rivka Jomsky, President; Jerome Belkin, Vice President; Cindi Collins, Secretary; Judy Niswander, Member at Large

Others Present: Tracy Browning, Homeowner, Sue Tuttle, Association Manager and Bridget Lawrence, Recording Secretary

NEW BOARD MEMBER APPOINTMENT: Motion: Jerome Belkin made a motion seconded by Cindi Collins to appoint Tracy Browning, 5678 Calle Sencillo as Member At Large. Judy Niswander agreed to fill the vacant Treasurer position. All other Director positions will remain the same. Motion passed unanimously.

HOMEOWNERS CONCERNS / OPEN FORUM – 1 homeowner was present.

COMMITTEE REPORTS

Landscape - The Board reviewed the landscape log. The Landscape Committee will discuss the log items on the next walk thru.

Violation Log - The Board reviewed the log.

Pool & RV Lot – No report.

APPROVAL OF MINUTES

Motion: Rivka Jomsky motioned and Jerome Belkin seconded to approve the August 23, 2016 general session minutes. Motion passed unanimously.

FINANCIAL REPORTS

The Board reviewed the September 2016 Financial Reports noting that the total cash on hand as of September 30 2016 was \$124,117.30. **Motion:** Rivka Jomsky motioned and Judy Niswander seconded to approve the September 2016 financial reports. Motion passed unanimously.

Delinquency Report - The Board reviewed the delinquency report.

Fine Report - The Board reviewed the fine report.

MANAGEMENT REPORT

Status Report – Sue Tuttle presented the status report.

Water Usage Log - The Board reviewed the water usage log and map.

Neighborhood Watch Report - The Board reviewed the neighborhood watch report.

NEW BUSINESS

KO Landscape Increase – The Board discussed the 3% increase requested by KO Landscape. The unanimous decision was to table the decision until the February meeting and to give KO Landscape a probation period of 4 months to demonstrate more timely communication with management and the landscape committee when requests are made. The landscape committee would like for KO to walking the association and direct her crews regarding maintenance issues without having management or the landscape committee doing so. The landscape committee also wants her crews to stop over pruning the bedding plant material.

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KO Landscape Sod Proposal - Motion: Rivka Jomsky stated she thought the price of \$1,060.00 was a fair. Cindi Collins asked for more information. Sue Tuttle stated she would email the Board more information so they could make a decision.

M&G Model Maintenance Proposals - Motion: Cindi Collins motioned and Rivka Jomsky seconded to approve the 2 proposals from M&G Maintenance 1) To begin monthly service in November, 2016 at \$39.00 per visit (1 time per week during Nov, Dec Jan, Feb, Mar & Apr, and 2 times per week during May, Jun, Jul, Aug, Sep & Oct). 2) To do a deep cleaning for the one time amount of \$125.00. The Board asked management to contact Elite and cancel their services and give them payment for 2 weeks' notice. Motion passed unanimously.

Correspondence – A homeowner sent a letter to the Board requesting a 2nd key to the pool. The Board stated this was against the Association's Rules and Regulations and asked management to send a letter to the homeowner informing them that each home is only allowed one pool key.

Adjournment - There being no further business, the meeting was adjourned at 8:00 p.m.

Respectfully submitted,
Bridget Lawrence-Recording Secretary